

Guide to Non-Residential Applications for Low-Voltage Electricity Services and Capacity Expansion/Reduction

1. Required Documents

Identification documents and property ownership documents

Category	Supporting Documents and Submission Requirements	Remarks
Identification documents	Electric power consumer's valid identification documents: (1) Company/Business: Business License for Enterprise Legal Person, Business License, or Organization Code Certificate. (2) Association: Association Registration Certification or Organization Code Certificate. (3) Government agency/public institution/other organizations: supporting documents issued by a higher-level unit, such as organizing unit or governing unit; or approval documents by the competent department for its establishment; or license issued by the competent department for operation; or Organization Code Certificate. Submission requirements: Documents uploaded or presented in-person shall be either scanned copies of the original or photocopies affixed with signatures and seals. Submitted documents should be valid as of the date of submission.	(1) If a business license with a unified social credit code is provided, the organization code and tax registration certificate will not be required. (2) When the documents are submitted by an agent of the principal or legal representative, it is necessary to present: power of attorney or letter of introduction (original), and the valid identification document of this agent, along with the identity certificate of the principal or legal representative.
Property ownership documents	Proof of property ownership for the address applying for electricity service (any of the following): (1) Real Estate Title Certificate, Immovable Property Title Certificate, Property Ownership Certificate, State-Owned Land Use Right Certificate, Collective Land Ownership Certificate, Ownership Certificate for Property on Collective Land, or Housing Site Use Certificate; (2) Construction Land Planning Permit (including the Site Planning Boundaries with Coordinates, and Planning Design Summary); (3) Property Purchase Contract, Property Rental Certificate, or Property Transaction Receipt, as registered and filed with relevant authorities. (4) Valid legal documents (including court judgments, verdicts, rulings, and mediation outcomes) that clearly define relevant rights to the land. (Note: Such legal documents must be accompanied by relevant certificates of validity issued by the adjudication authority.) (5) Supporting documents verifying property ownership or permission to install electricity services deemed valid by government authorities at the town/sub-district level or above, or conference minutes from the "fast track" processing units of government authorities at the district level or above, or project approval documents issued by government authorities at the district level or above. Submission requirements: Documents uploaded or presented in-person shall be either scanned copies of the original or photocopies affixed with signatures and seals. Submitted documents should be valid as of the date of submission.	(1) According to the requirements specified in the <i>Revised Implementation Plan for Improving the Business Environment in Guangzhou Through Further "Getting Electricity" Reforms</i> (Sui Gong Xin [2019] No. 2), electricity consumers need only provide land-use planning permits, government project approval documents (project verification documents) or power supply eligibility certificates issued by government authorities at the town/sub-district level or above. Power supply enterprises will complete supporting works during power supply construction works and complete relevant procedures to activate electricity service upon project completion acceptance. (2) Consumers applying for capacity expansion or reduction project are not required to submit property ownership documents if no new construction, renovation, or change to existing structures are involved.

2. Procedures

Application and Service Agreement



Meter Installation and Service Activation

2.1. Application and Service Agreement:

Please provide the documents required to apply for electricity service and sign the electronic *Residential Consumer Low-Voltage Electricity Service Agreement*. You may decide the location of the electricity meter and meter panel, provided that all safety requirements are met.

2.2. Meter Installation and Power Connection:

The power utility company will activate electricity service on the day that external power cabling works are completed. Alternatively, you may arrange with the company to activate electricity service on a different day.

3. Application Channels

- In-person application: Service centers of municipal/district-level power supply companies or municipal/district-level government administrative service centers
- Online application: the China Southern Power Grid (CSG) unified services platform (<https://95598.guangzhou.csg.cn>), the CSG WeChat official account (南方电网 95598), the CSG smartphone app, the CSG Alipay lifestyle account (南方电电网 95598), the official website of the Guangdong Provincial Government Affairs Data Administration, the "Yueshengshi" (粤省事) WeChat Mini-Program, or the "Yueshangtong" (粤商通) app.

4. Timeline Commitment

Type	Application and Service Agreement	Meter Installation and Service Activation
Without external cabling work	1 day	2 days
With external cabling work	1 day	6 days

5. Pricing

In accordance with relevant state regulations, the responsibilities of electricity consumers and suppliers with respect to operations, maintenance and safety are determined by property rights boundaries, as demarcated by the location of the low-voltage meter. No charges are levied for external power cabling work (including meters and meter panels).

Notes:

- Consumers may separately appoint qualified contractors and/or equipment suppliers for power connection projects. For relevant information, please refer to announcements at the power company's service centers or announcements by relevant authorities.
- Time required for electricity installation may be extended accordingly for public holidays.