

# Non-Residential Consumer's Application Guide for Low-Voltage Electricity Access and Capacity Expansion/Reduction

## 1. Documents to be submitted

Two types of supporting documents are required: identification documents and property ownership documents.

Classification	Supporting Documents and Requirements for Submission	Description
Identification documents	Electric power consumer's valid identification documents: (1) Company/Business: Business License for Enterprise Legal Person, Business License, or Organization Code Certificate. (2) Association: Association Registration Certification or Organization Code Certificate. (3) Government agency/public institution/other organizations: supporting documents issued by a higher-level unit, such as organizing unit or governing unit; or approval documents by the competent department for its establishment; or license issued by the competent department for operation; or Organization Code Certificate. Requirements for submission: the documents uploaded or presented on site shall be the scanned or duplicated copies of valid originals, affixed with signatures and seals.	(1) If the business license with a unified social credit code is provided, the organization code and tax registration certificate will not be required. (2) When the documents are submitted by an agent of the principal or legal representative, it is necessary to present: power of attorney or letter of introduction (original), and the valid identification document of this agent, along with the identity certificate of the principal or legal representative.
Property ownership documents	Ownership documents for the property at the address applying for power access: (1) Real Estate Proprietorship Certificate, Real Estate Ownership Certificate, Property Ownership Certificate, State-Owned Land-Use Certificate, Collective Land Ownership Certificate, Collective Land-Based Property Ownership Certificate, or House Site Use Certificate; (2) Construction Land Planning Permit (including the Boundary Line Map of Land Location with Coordinates, and Summary of Planning); (3) House Purchase Contract, House Rental Certificate, or House Property Transaction Receipt, as registered and filed by the housing authority. (4) Effective legal documents (including judgment, verdict, ruling, and mediation document) with clear land ownership decisions or adjudication; (Note: Such legal documents shall be submitted with relevant certificates of validity issued by the judicial organ.) (5) Supporting documents verifying property ownership or power access permission documents deemed valid by government at the town/sub-district level or above, or conference minutes by the "fast track" processing units of government at the district level or above, or project approval documents by governments at the district level or above. Requirements for submission: the documents uploaded or presented on site shall be the scanned or duplicated copies of valid originals, affixed with signatures and seals.	(1) According to the requirements specified in the <i>Revised Implementation Plan for Further Optimizing Electric Power Related Business Environment in Guangzhou</i> (SGX [2019] No. 2), power consumers only need to provide land-use planning permits or government project approval documents (project approval documents) or power supply supporting certificates issued by the government at the town/sub-district level or above. The power supply enterprise shall conduct the supporting project work in sync with the power supply construction and complete relevant procedures for power connection upon completion and acceptance of the construction project. (2) If no new construction, reconstruction or change of buildings is involved in the capacity expansion/reduction project, property ownership documents are not required.

## 2. Work flow

Application and Contracting



Meter Installation and Power Connection

### 2.1. Application and Contracting:

Please provide the documents required for power connection application, and sign the online contract *Non-Residential Consumer Low-Voltage Power Supply Agreement*. You may decide on the location of meter and meter panel complying with safety requirements

### 2.2. Meter Installation and Power Connection:

Power connection will be conducted by power supply bureau after the outdoor line work is completed, on the day or on the pre-scheduled time.

## 3. Application Channels

- 3.1. On site application: service centers of city/district-level power supply institutions or city/district-level government administrative service centers;
- 3.2. On-line application: the unified service platform of China Southern Power Grid Co. Ltd. (CSG) at <https://95598.guangzhou.csg.cn>; the Wechat Official Account No. 95598 of CSG; the Mobile App of CSG; the Alipay Official Account No. 95598 of CSG; Guangdong Provincial Government Affairs Data Administration Website; the "Yueshengshi" (Guangdong Public Convenience) Wechat Applet; or the "Yueshangtong" (Guangdong Universal Commercial Affairs) App.

## 4. Timeline Commitment

Type	Application and Contracting	Meter Installation and Power Connection
With outdoor transmission line work	1 day	2 days
Without outdoor transmission line work	1 day	7 days

## 5. Cost

**In accordance with relevant state regulations, the property right demarcation point is the demarcation point for operation, maintenance, safety responsibility. The low-voltage metering device is the property right demarcation point. Outdoor transmission line work(including meters and meter panels) is free of charge.**

Notes:

1. Consumers can independently select qualified designers, constructors and/or equipment and material suppliers for power access projects. For relevant information, please refer to announcements at the power company's service centers or announcements by relevant power authorities.
2. The timeline may be extended accordingly in case of a weekend or statutory holiday.

24/7 Hotline: 95598

Guangzhou Power Supply Bureau, Guangdong Power Grid Co., Ltd. (GZPS)  
 China Southern Power Grid Co. Ltd. (CSG)